

NOTICE OF ANNUAL GENERAL MEETING 2012

NALDIC's Annual General Meeting will be held on Saturday 17th November 2012 in the University of Reading, London Road Site. It will begin at 4.15 and finish at 5.00 p.m.

The proposed agenda is as follows:

1. Apologies
2. Minutes of the previous AGM 2011
3. Annual report to members from the NALDIC Executive Committee
4. Election or re-election of Executive Committee members
5. Finance Report to be formally approved
6. Motions or resolutions
7. NALDIC's future priorities and direction
8. Any other business

Items for inclusion in the agenda or motions to be put to the AGM should be sent to Peta Ullmann (Secretary) by Friday, 19th October 2012.

Information about the elections is on the next page.

ELECTION OF MEMBERS OF THE EXECUTIVE COMMITTEE FOR 2012-2013

In compliance with statutory regulations and requirements, one third of the NALDIC Executive Committee (i.e. three committee members) retire annually and elections will be held annually for the three vacancies. This year the term of office as a committee member of NALDIC has ended for Carrie Cable, Nicola Davies and Sara Green. A retiring committee member is eligible for re-election. Only the Chair is elected to a specific post, and usually serves for a three year term. Other elections to the Executive Committee will not be specific office: roles and responsibilities such as that of Secretary, Treasurer, etc. will be decided at the first meeting of the new Committee in December.

The committee consists of nine members and a number of co-optees. There are normally about seven committee meetings each year which take place on Saturdays in London. Travel expenses for committee members attending these meetings are covered by the Association.

All NALDIC members are invited to contribute more directly to NALDIC's work and if you feel that you would be able to give your time in shaping the association's future direction, there are a variety of ways in which you can make a real contribution. You may consider an interest in becoming a co-opted member or becoming a member of the General Council which meets once per year to explore, support and advance particular aspects of the association's work. If you wish to be considered for election to an executive position, you will need to obtain the signature of a current member to support nomination to a role on the committee. If you wish to nominate someone for a position on the committee, you will need to obtain their permission and also obtain their signature. The signature of the nominee on the nomination form (enclosed) is deemed evidence of agreement. On the nomination form, we ask potential Committee members to provide a brief indication of the ways in which they think they will be able to contribute to the work of NALDIC.

Elections this year will take place at the AGM on Saturday 17th November 2012 in the University of Reading, London Road Site. If places on the Committee are contested, voting will be conducted by a show of hands at the AGM. Candidates will be elected by a simple majority.

Any nominee will need to give a brief biographical description accompanying the nomination. Nominations and biographical information must be returned to Peta Ullmann by Friday, 19th October 2012 at:

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